

KTB Cupboards CC – Privacy Notice

KTB Cupboards CC respects your right to privacy and is committed to protecting your personal information in accordance with the Protection of Personal Information Act, 4 of 2013 ("POPIA").

Information We Collect

We may collect personal information including:

- Name and surname
- Telephone number
- Email address
- Physical or delivery address
- Company details where applicable
- Information submitted through our website enquiry forms
- Technical information such as IP addresses and cookies used to improve website functionality

Purpose of Collection

We collect and process personal information for the following purposes:

- Providing quotations and product information
- Responding to enquiries and requests
- Scheduling deliveries and installations
- Managing customer, supplier and employee relationships
- Complying with legal, tax and regulatory obligations
- Maintaining and improving our website and services

Disclosure of Information

KTB Cupboards CC does not sell personal information to third parties.

Information may be shared with service providers, installers, suppliers, professional advisors or regulatory authorities where necessary to provide our services, fulfil contractual obligations or comply with applicable legislation.

Information Security

KTB Cupboards CC takes reasonable technical and organisational measures to protect personal information against loss, misuse, unauthorised access, disclosure, alteration or destruction.

These measures include physical security controls, restricted access to information, password-protected systems, data backups and appropriate cybersecurity measures.

Cookies

Our website may make use of cookies and similar technologies to improve user experience and website functionality. Users may configure their browsers to refuse cookies, although this may affect certain website features.

Your Rights

In terms of POPIA, you have the right to:

- Request access to your personal information
- Request correction or deletion of inaccurate information
- Object to certain forms of processing where permitted by law
- Lodge a complaint with the Information Regulator if you believe your personal information has been processed unlawfully

Contact Information

For any questions regarding this Privacy Notice or the processing of personal information, please contact:

Information Officer: JC Veltman

Telephone: +27 86 158 2000

Email: sales@ktbcupboards.co.za

Requests for our PAIA Manual or POPIA Policy may be submitted through the dedicated compliance request form available on this website.

KTB Cupboards CC reserves the right to update this Privacy Notice from time to time in order to reflect changes in legislation, business practices or operational requirements.